

Grand Valley Public Library Board

Minutes: Wednesday October 8, 2025

Present:

Julie Van Alstine, Vice-chair
Amy Steele
Mary Hatch
Brennan Solecky
James Jonker, Town of Grand Valley Rep.
Lenora Banfield, Township of East Garafraxa Rep., Chair
Susan Graham, Township of Amaranth
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

1. **Call to Order.** 5:30pm

2. Land Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

MOTION #1: Moved by J. Van Alstine, seconded by A. Steele, that the agenda be approved as amended

4. Declaration of any conflicts of interest.

None.

5. Minutes of the September 10, 2025 meeting.

MOTION #2: Moved by M. Hatch, seconded by J. Jonker that the minutes of September 10, 2025 be approved.

6. Business arising from the minutes.

6.1 Staff Pay Grid

Closed Session

MOTION #3: Moved by B. Solecky, seconded by S. Graham be it resolved that Grand Valley Public Library Board proceed in closed session in order to address a matter pertaining to:

Personal matters about an identifiable individual, including Board Members of Library Personnel at approximately 5:44pm.

MOTION #4: Moved by B. Solecky, seconded by A. Steele, be it resolved that :
Grand Valley Public Library Board rise and report at 6:14pm

MOTION #5: Moved by J. Jonker, seconded by S. Graham that the Staff Pay
Grid be deferred.

6.2 Feasibility Study RFP

Library Board reviewed feasibility study RFP. CEO is directed to forward to M.
Townsend to send for tenders.

7. Correspondence

7.1 Donation, Amy Steele for \$200.00

7.2 Donation, Grand Valley Lions Club for the Gingerbread House program for
\$600.00

MOTION #6: Moved by B. Solecky, seconded by J. Jonker to receive the
correspondence.

8. Financial Report

Operating Account

8.1 Operating Expenses for September.

MOTION #7: Moved by J. Jonker, seconded by A. Steele to accept the reviewed
expenses for September (\$35,993.37)

Reserve Account

8.2 Reserve Account

MOTION #8: Moved by M. Hatch, seconded by A. Steele to accept the reviewed
financial statement for the reserve account for September.

MOTION #9: Moved by J. Van Alstine, seconded by S. Graham that \$20,000 from
the reserve fund be transferred to the operating account, and funds should be
returned if possible.

8.3 3rd Quarterly Financial

MOTION #10: Moved by J. Jonker, seconded by A. Steele to accept the reviewed
3rd quarterly financial statement for the reserve account for September.

8.4 Budget Draft for 2026

Library Board directed the CEO to revise for review for the November Board
Meeting.

8.5 GIC

2 Matured GICs, principle and interest were reinvested into 1 GIC for \$76,749.24 for
a 2 year term for 2.96% interest.

9. Committee Reports

10. Chair Report

11. CEO Report

See attachment

12. New Business

13. Next Meeting

Wednesday November 12 5:30pm McGinnis Room

14. Motion to adjourn

MOTION #11: Moved by J. Jonker to adjourn at 7:23pm. CARRIED

CEO REPORT

Month:
Year:

October
2025

Advocacy & Promotion	Grand Valley Agricultural Fall Fair New programs calendar
Programs/Outreach (group visits)	<p>Children's programs</p> <ul style="list-style-type: none"> Let's cooking Tween Scene Cocoa Club Baby and Toddler Time Home Alone Tween Dance - attendance approx. 85 <p>Family Programs</p> <p>Adult/Seniors Programs</p> <ul style="list-style-type: none"> Fall in Love with cooking with Jex Coffee, Tea & Connections Coffee, Conversation and Books Knitters nook Reading Connections (Book Club)
Staffing	
Professional Development/Meetings	<p>2 staff recertified for Standard First Aid</p> <p>Attended the CEO regional meeting in Shelburne</p>
Facilities/Equipment	SQM Janitorial Services Inc received the cleaning contract
Collections	
Budget/Grants	<p>Applied for the Dufferin Vision Grant (Dufferin Community Foundation) for \$2,500.</p> <p>Applied for the TD Summer Reading Awards</p> <p>Public Library Operating Grant (PLOG) information submitted</p>
Community Partnerships/ Collaborations	Neighbours Community Market (produce market)
Community Support (meeting room)	<p>Garden Club, GV Minor Hockey, GV Small Business Group</p> <p>Riverbend Artists, GV Agricultural Society, Santa Claus Committee</p>
Rentals	6 Rentals
Other	Statistics