

Grand Valley Public Library Board

Minutes: Wednesday June 11, 2025

Present:

Julie Van Alstine, Vice-chair
Mary Hatch
James Jonker, Town of Grand Valley Rep.
Lenora Banfield, Township of East Garafraxa Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Amy Steele
Brennan Solecky
Andrew Stirk, Chair, Township of Amaranth Rep.

1. Call to Order. 7:04pm

2. Land Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

MOTION #1: Moved by M. Hatch, seconded by J. Jonker, that the agenda be approved as amended.

4. Declaration of any conflicts of interest.

None.

5. Minutes of the May 14, 2025 meeting.

MOTION #2: Moved by M. Hatch, seconded by L. Banfield, that the minutes of May 14, 2025 be approved as amended.

6. Minutes of the Closed Session for May 14, 2025

Deferred until Wednesday September 10, board meeting

7. Business arising from the minutes.

7.1 Staff Pay Grid

Deferred until Wednesday September 10, board meeting

7.2 Booksale

The proceeds from the book sale \$804.10. The proceeds are to be transferred into the Reserve account. CEO recommends that next year the book sale open again on the Duck Day Race with an earlier opening time. Board help would be needed.

7.3 Financial Policy

MOTION #3: Moved by J. Jonker seconded by M. Hatch to accept the revised financial policy.

7.4 Town of Grand Valley, RE: land for new library

M. Townsend responded to inquiry of a viability study. There is money available in the Development Charges for a viability study. The town would require the Library Board to determine what work would be needed to create this plan. Monies would need to be requested for approval from the Town of Grand Valley Council.

CEO is direct to enquire from the Township of East Garafraxa and the Township of Amaranth their willingness to use their Development Charges to pay a portion of the costs for a viability study for a potential site for a new library on 242 Water Street, Grand Valley.

8. Correspondence

8.1 Monday Night at the Movies Donation, \$400.00

8.2 Thank you card, from Trish Hamilton

MOTION #4: Moved by M. Hatch, seconded by J. Jonker to receive the correspondence.

9. Financial Report

Operating Account

9.1 Operating Expenses for May.

MOTION #5: Moved by J. Jonker, seconded by L. Banfield to accept the reviewed expenses for May (\$46,600.50)

Reserve Account

9.2 Reserve Account

MOTION #6: Moved J. Jonker, seconded by M. Hatch to accept the reviewed financial statement for the reserve account for May.

9.3 Credit Card

MOTION #7: Moved by L. Banfield, seconded by M. Hatch, that the CEO has the authority to receive a credit card and secondary credit card for \$1,000.

10. Committee Reports

11. Chair Report

12. CEO Report

See attachment

13. New Business

13.1 Silent Auction

The Grand Valley Public Library Board has decided to not have a Silent Auction this fall.

14. Next Meeting

Wednesday September 10, 2025 7:00pm McGinnis Room

15. Motion to adjourn

MOTION #8: Moved by M. Hatch adjourn at 8:37pm. CARRIED

CEO REPORT

Month:
Year:

JUNE
2025

Advocacy & Promotion	<p>Book Sale</p> <p>Proudly Dufferin Podcast by P. Chauhan, Local Realtor promoting small businesses in Dufferin</p>
Programs/Outreach (group visits)	<p>Children's programs Weekly programs ended the week of May 12 Summer programming to start June 30th - August 29 TD Summer Reading Launch Party - June 30th 1-3</p> <p>Class visits</p> <p>Family Programs</p> <p>Adult/Seniors Programs Pages, Pints and Patio Bookclub</p>
Staffing	<p>E. Vondrejs was hired as the summer student, A. Luff was hired as a page for the summer.</p> <p>T. Hamilton last day retirement party was a great success</p>
Professional Development/Meetings	<p>Council Meetings: Grand Valley - June 10th, Amaranth - August 9th RE: Valuing the GVPL Report AMPLO - Administrators of Medium Sized Public Libraries of Ontario Workplace Safety & Prevention Services - S. Nicastro-Greenough OLA conference "Library as Place", June 18-19</p>
Facilities/Equipment	<p>T. West will be retiring, Town of Grand Valley creating an RFP for these services.</p>
Collections	
Budget/Grants	<p>Town of Grand Valley is requesting that the budget for 2026 be submitted to the Town by November. Email was sent to each municipality requesting household numbers. Library to pay rent was mentioned in the June 10th Town of Grand Valley Council meeting by J. Jonker</p>
Community Partnerships/ Collaborations	<p>WDG Public Health - Food Insecurity Survey Neighbourhood Community Market (Produce Market) GV Small Business Group - Welcome bags</p>
Community Support (meeting room)	<p>GV Small Business Group GV Lion's Club Garden Club</p>
Other	<p>Dufferin County won an award for a program they partnered with the library, Silver "2025 Promotion & Education Award" for the Winter Warmth Clothing Swap from the Municipal Waste Association (MWA).</p> <p>Library emails will be changing soon</p> <p>Recommend a M.O.U. with the Town of Grand Valley outlining responsibilities of the library board & Town of Grand Valley.</p>