

Thursday November 13, 2025

## **Grand Valley Public Library Board**

**Minutes: Thursday November 13, 2025**

### **Present:**

Julie Van Alstine, Vice-chair  
Amy Steele  
Mary Hatch  
James Jonker, Town of Grand Valley Rep.  
Lenora Banfield, Township of East Garafraxa Rep.  
Susan Graham, Township of Amaranth Rep.  
Joanne Stevenson, CEO, secretary/treasurer

### **Regrets:**

Brennan Solecky

#### **1. Call to Order. 5:30pm**

#### **2. Land Acknowledgement Statement**

**We [I]** would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

#### **3. Approval of the agenda**

**MOTION #1:** Moved by J. Van Alstine, seconded by M. Hatch, that the agenda be approved.

#### **4. Declaration of any conflicts of interest.**

None.

#### **5. Minutes of the October 8, 2025 meeting.**

**MOTION #2:** Moved by S. Graham, seconded by M. Hatch, that the minutes of October 8, 2025 be approved as amended.

#### **6. Business arising from the minutes.**

##### **6.1 Pay Equity/Pay Scale**

L. Banfield, Library Board Chair reported on the discussion with the HR/Pay Equity Consultant.

##### **6.2 Feasibility Study**

RFP posted November 6<sup>th</sup>, closing date for bids December 4, the library board is to review questions from potential bidders and respond to the CEO with any edits to the draft answers by Monday, November 24. CEO will forward any other new questions as they are received.

## **7. Correspondence**

**7.1** Township of Amaranth, email November 9, 2025 regarding funding for feasibility study.

**7.2** Donation, Riverbend Artist of Grand Valley: to promote art within the community  
\$1,961.08

**MOTION #3:** Moved A. Steele, seconded by J. Jonker to receive the correspondence.

## **8. Financial Report**

### **Operating Account**

**8.1** Operating Expenses for October

**MOTION #4:** Moved by M. Hatch, seconded by A. Steele, to accept the reviewed expenses for October (\$36,666.42)

### **Reserve Account**

**8.2** Reserve Account

**MOTION #5:** Moved by J. Van Alstine, seconded by S. Graham to accept the reviewed financial statement for the reserve account for October.

**8.3** Draft Budget for 2026

Library Board reviewed revised budget. L. Banfield, library board chair will meet with CEO to revised the presented budget.

## **9. Committee Reports**

### **10. Chair Report**

### **11. CEO Report**

See attachment

## **12. New Business**

**12.1** LCD Projector borrowing policy

**MOTION #6:** Moved by J. Jonker, seconded by J. Van Alstine to accept the reviewed LCD Projector borrowing policy

**12.2** Town of Grand Valley Resolution, regarding rent

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Library Board will not be responding to comments made about rent during the October 14, 2025 council meeting.

**12.3 Book Sale**

The book sale will be held Monday, November 17<sup>th</sup> – Sunday, November 23.

Set up will be Friday, November 14, J. Stevenson, J. Van Alstine, M. Hatch and staff will set up. Payment for books purchased will be by donation.

**13. Next Meeting**

Wednesday December 10, 5:30pm McGinnis Room

**14. Motion to adjourn**

**MOTION #7:** Moved by J. Jonker to adjourn at 6:57pm. CARRIED

## CEO REPORT

Month:  
Year:

November  
2025

<b>Advocacy &amp; Promotion</b>	Book Sale - November 17th - November 23rd Santa Claus Parade - November 29th
<b>Programs/Outreach (group visits)</b>	<div>Children's programs</div> <div>Let's cook</div> <div>Tween Scene</div> <div>Cocoa Club</div> <div>Baby and Toddler Time</div> <div>Story Time</div> <div>Entrepreneur Club</div> <div>Family Programs</div> <div>Winter warmth (November 8 - 9)</div> <div>Gingerbread Houses (sponsored by the Grand Valley Lions Club)</div> <div>Adult/Seniors Programs</div> <div>Learn to Meditate ( 4 weekly sessions, October 23 - November 13)</div> <div>Coffee, Tea &amp; Connections</div> <div>Knitter's nook</div> <div>Reading Connections (Book Club)</div>
<b>Staffing</b>	Completed the annual typical survey week requirement for the Ministry of Tourism, Culture and Gaming for 2 weeks
<b>Professional Development/Meetings</b>	<div><b>CEO attended</b></div> <div>GV Small Business Group</div> <div>Readers' Advisory Divas and Dudes (Adult &amp; Children's Session)</div> <div><b>upcoming</b></div> <div>OLS Virtual Conference - November 19 (staff)</div> <div>OLS Virtual Conference - November 20 (Board Training)</div> <div>OLA Super Conference January 28-31, 2025, Library Board Trustee Boot camp Saturday, January 31, 2029 9am - 4pm</div>
<b>Facilities/Equipment</b>	Outside lights replaced
<b>Collections</b>	Bike locks were purchased for patrons to lock their bikes up at the library.
<b>Budget/Grants</b>	Applied for the Greenwood Family Fund Public Access Computers software is at the end of life
<b>Community Partnerships/ Collaborations</b>	Neighbours Community Market GV Small Business Group
<b>Community Support (meeting room)</b>	Garden Club Santa Claus Parade Committee GV Minor Ball  October -8 Rentals
<b>Other</b>	Project Linus Dufferin County is donated knitting items. Library is receiving donations in Memory of Robin Berger Laura Warner is the new CEO for Orangeville Public Library Shannon McGrady is the new CEO for Shelburne Public Library