

**Grand Valley & District Medical & Dental Board**  
**April 11, 2016 at 10:00 am at the Grand Valley Municipal Office**

**In attendance:** Jane Aultman, John Ince, Heather Foster, Elizabeth Taylor, Rick Taylor, Jeff Bunn

**Regrets:** Frances Pinkney

**1. Call to Order by the Chair**

The Chair called the meeting to order at 10:00 a.m.

**2. Declaration of Pecuniary Interest or Conflict of Interest**

There were no declarations of pecuniary interest or conflicts of interest.

**3. Approval of Agenda**

#2016-04-01

MOVED BY: R. Taylor

SECONDED BY: E. Taylor

BE IT RESOLVED THAT the agenda dated Monday, April 11, 2016 be approved as circulated.

"CARRIED"

**4. Approval of Meeting Minutes**

#2016-04-02

MOVED BY: J. Ince

SECONDED BY: R. Taylor

BE IT RESOLVED THAT the minutes of the meeting held March 14, 2016 be adopted as circulated.

"CARRIED"

**5. Business arising from Minutes**

There was no business arising from the minutes.

**6. In-Camera**

#2016-04-03

MOVED BY: J. Ince

SECONDED BY: R. Taylor

BE IT RESOLVED THAT the Board proceed in closed session in order to address a matter pertaining to:

1. Personal matter about an identifiable individual, including municipal or local board employees.

"CARRIED"

#2016-04-04

MOVED BY: E. Taylor

SECONDED BY: J. Ince

BE IT RESOLVED THAT the Board rise and report at 10:22 a.m.

"CARRIED"

## **7. Deputation/Presentation**

There were no deputations or presentations.

## **8. Unfinished Business**

### **8.1. Request for Quote – Front Entrance**

8.1.1. C & G Concrete

8.1.2. J & M Masonry

8.1.3. Copeland's Concrete Floor Finishing Ltd

The Board received three quotes for the front entrance rehabilitation. The Board selected the quote prepared by Copeland's Concrete Floor Finishing Ltd as the successful bid. The Secretary was directed to work with Mr. Copeland and the Medical Centre tenants to find an appropriate time to start the construction project. The Board indicated their desire to have the project started in May.

#2016-04-06

MOVED BY: R. Taylor

SECONDED BY: J. Ince

BE IT RESOLVED THAT the quotation received from Copeland's Concrete Floor Finishing Ltd for the replacement of the front steps, walkway and ramp at the Medical Centre in the amount of \$8,237.70 including applicable taxes, be approved.

"CARRIED"

### **8.2. Request for Quote – Barrier Free Washroom Retrofit**

8.2.1. Dickson & Hicks – Barrier free washroom drawings

The Board received the Barrier-Free washroom drawings as prepared by Dickson & Hicks. The Board directed the Secretary to circulate the drawings to the interested contractors for quotation.

### **8.3. Request for Quote – High Energy Efficient Furnace & Hot Water Tank Replacement**

8.3.1. Pryde Heating Services

8.3.2. Don's Heating and Cooling

8.3.3. Awaiting Hyde-Whipp Heating & Air Conditioning

The Board received the quotes for the replacement of the two existing furnaces and hot water tank. The Board selected the quote prepared by Pryde Heating Services as the successful bid. The Secretary was direct to work with Pryde Heating Services and the tenants to determine the most appropriate time to install the new furnaces and hot water tank.

#2016-04-07

MOVED BY: R. Taylor

SECONDED BY: J. Ince

BE IT RESOLVED THAT the quotation received from Pryde Heating Services for the replacement of the two furnaces and hot water tank at the Medical Centre in the amount of \$9,325.00 plus applicable taxes, be approved.

"CARRIED"

## **9. New Business**

9.1. WD Tait Enterprises – 2016 Snow Removal Contract

#2016-04-08

MOVED BY: E. Taylor

SECONDED BY: H. Foster

BE IT RESOLVED THAT the current Snow Removal contract with W.D. Tait Enterprises Ltd. be extended for an additional season (2016/2017) as per paragraph 2.2 "This contract may be renewed, after the initial 2-season term, at the mutual consent of both parties for an additional one (1) season term" at a cost of \$4,532.00 for the season (\$1,133.00 per month) plus applicable taxes, be approved.

"CARRIED"

## 10. Correspondence

There was no correspondence.

## 11. Treasurer's Report

1.1. Accounts Payable Feb & March                      \$ 6,112.66

#2016-04-09

MOVED BY: E. Taylor

SECONDED BY: R. Taylor

BE IT RESOLVED THAT Accounts Payable presented to the Board in the amount of \$6,112.66 for February and March 2016 be approved.

"CARRIED"

1.2. Budget Variance Report

## 12. Confirm Proceedings

#2016-04-10

MOVED BY: H. Foster

SECONDED BY: R. Taylor

BE IT RESOLVED THAT leave be given to confirm the proceedings of the Grand Valley and District Medical & Dental Board.

"CARRIED"

## 13. Meeting Adjournment and Next Meeting Date

#2016-04-10

MOVED BY: H. Foster

SECONDED BY: E. Taylor

BE IT RESOLVED THAT we do now adjourn this meeting of the Board to meet again on May 9, 2016 at 10:00 a.m. or at the call of the Chairperson.

"CARRIED"

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Chairperson, Jane Aultman

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Secretary, Jeff Bunn