

## GRAND VALLEY AND DISTRICT FIRE BOARD

February 29, 2016

The Grand Valley and District Fire Board met Monday, February 29, 2016 at the Grand Valley Fire Hall at 7:15 p.m. for a regular meeting. Board members Philip Rentsch, Tom Nevills, Jane Aultman and John Ince were present, with Chair John Stirk presiding. Also in attendance were Secretary-Treasurer Susan Stone, and Chief Kevin McNeilly. Deputy Chief Mike Agar, and Firefighters Gord Driscoll and Ryan Benham also in attendance. Member Don MacIver absent with notice.

**1. Meeting called to Order**

The meeting was called to order by Chair.

**2. Late Submissions**

2.1 Bills and Accounts paid February 29, 2016 added to the agenda.

**3. Approval of Agenda**

Agenda approved as amended.

**4. Disclosure of Pecuniary Interest with Reasons**

Can be declared now or at any time during the meeting, with reasons. None declared at this time.

**5. Adoption of Minutes – October 19, 2015; October 26, 2015 (Special Meeting)**

Minutes adopted as amended, as new Fire Prevention Officer lives in Orangeville, but does not work for Orangeville Fire Department as stated in the minutes.

5.1 Business arising from the minutes – nothing at this time.

**6. Unfinished Business**

The following were received and/or dealt with:

6.1 Training Facility – Update – Nothing at this time.

6.2 Tariff of Fees Bylaws – Each municipality has a bylaw, with which there is the ability to charge but has not occurred to date. Copy of municipal bylaw provided as information received.

6.3 Firefighter Benefits – Review of email from Mosey and Mosey, the benefit company used by the municipalities, outlining various options. Costs need to be determined, including various contribution rates. It was decided that more investigation is warranted, and will not be an item for the 2016 budget. Firefighter Gord Driscoll confirmed that they are only looking for health and dental. Secretary to seek costings from other carriers if available.

6.4 Establishing and Regulating Bylaw – A revised version was sent out to municipalities in November of 2013, which was approved, but which Chief McNeilly had edited, and he was not aware the bylaws had been passed. Further revisions required. The Chief and Secretary Treasurer to bring back to a future meeting.

6.5 Other – Nothing at this time.

**7. Financials (at meeting)**

The following were received and/or dealt with:

7.1 Bills and Accounts

Motions passed with respect to 2015 and 2016 accounts, including those listed on Late Submissions motion.

7.2 Bank Account Information

Deferred pending year end reconciliations.

7.3 2016 Draft Budget

Amended draft budget discussed. It was noted that the capital amounts to reflect the 15 year capital plan. U.S. dollar contingency amount discussed. The Chief is to provide revised list of those capital items likely to be impacted. It was also noted that Amaranth will get a large

increase in the Shelburne Fire budget this year. Discussion also ensued regarding the 2016 Operating Budget. A 3% increase is being proposed. Further draft budget to be brought back with the 15 year capital plan and report on the U.S. contingency amount.

**8. Grand Valley Fire Fighters Association Report**

Nothing at this time.

**9. New Business**

The following were received and/or dealt with:

- 9.1 Fire Calls Summary Report - Received.
- 9.2 Essentials of Municipal Fire Protection & Emergency Management Seminar – John Stirk and Jane Aultman interested in attending, depending on the date.
- 9.3 2015 Board Members Attendance Summary – Received.
- 9.4 Other – Nothing at this time.

**10. Added Items – per Late Submission Resolution**

- 10.1 Dealt with under Item 7.1 Bills and Accounts.

**11. Fire Chief's Report**

- 11.1 Chief McNeilly reported that he brought new Fire Prevention Officer out to municipalities for introduction to the staff. A bylaw required. Secretary to send out to municipalities.
- 11.2 Chief McNeilly discussed the issue they are having with their communication system, experiencing interference. He contacted Spectrum who will charge \$700. to do inspection, but would waive fee if work is done to move antenna, which is currently only 50 feet high. To move the antenna to the Grand Valley water tower, it will cost \$15,500, but will provide better paging and more clarity on truck radios. If Grand Valley Council in agreement, Fire Department will need engineer's drawing, approximate cost of \$200. There is approximately \$11,000. in reserves. Motion passed.

**12. Closed Meeting**

- 12.1 Personal matters about identifiable individual(s), including municipal or local board employees/labour relations or employee negotiations.
- 12.2 January 25, 2016 Closed Meeting Minutes

Closed Meeting held and staff instructed accordingly.

**13. Confirming Resolution and Adjournment**

Meeting adjourned. Next meeting to be Tuesday, March 22, 2016 at 7:15 p.m. or at call of the Chair.

The following resolutions were passed:

**MOVED BY T. NEVILLS, SECONDED BY J. AULTMAN**

**THAT** the following items be added to the agenda:

- 1. Bills and Accounts – 2015 paid February 29, 2016 and 2016 paid February 29, 2016. **CARRIED.**

**MOVED BY T. NEVILLS, SECONDED BY J. AULTMAN**

**THAT** the agenda be approved as amended.

**CARRIED.**

**MOVED BY J. AULTMAN, SECONDED BY T. NEVILLS**

**THAT** the minutes of the January 25, 2016 regular meeting of the Grand Valley and District Fire Board be adopted as amended.

**CARRIED.**

**MOVED BY J. INCE, SECONDED BY P. RENTSCH**

**THAT** Susan Stone be appointed Secretary-Treasurer of the Grand Valley and District Fire Board for 2016 and be granted signing authority;

**AND THAT** Sarah Culshaw be appointed as Alternate.

**CARRIED.**

**MOVED BY J. INCE, SECONDED BY P. RENTSCH**

**THAT** Robinson, Lott & Brohman (RLB) be appointed Auditors for the Grand Valley & District Fire Board for 2016. **CARRIED.**

**MOVED BY J. AULTMAN, SECONDED BY T. NEVILLS**

**THAT** the Bills and Accounts for 2015 from January 26, 2016 to February 29, 2016 in the amount of \$4,673.86 and for 2016 from January 28, 2016 to February 29, 2016 in the amount of \$10,800.15 be approved and paid from the General Account. **CARRIED.**

**MOVED BY P. RENTSCH, SECONDED BY J. INCE**

**THAT** the Board authorizes revenues from County Road and Highway fire responses, and recovered costs from motor vehicle accidents, be deposited in the Equipment Reserve account for 2016. **CARRIED.**

**MOVED BY J. INCE, SECONDED BY P. RENTSCH**

**THAT** the Board authorizes that any surplus from the 2015 Budget be transferred to the Equipment Reserve in 2016. **CARRIED.**

**MOVED BY P. RENTSCH, SECONDED BY J. INCE**

**THAT** the Grand Valley and District Fire Board requests that Grand Valley consider relocation of the antenna for the fire department to the Grand Valley water tower, costs to be paid from the Grand Valley and District Fire Board reserves, and that the Chief be authorized to proceed accordingly. **CARRIED.**

**MOVED BY J. AULTMAN, SECONDED BY T. NEVILLS**

**THAT** the Board will now go into Closed Meeting for the following reasons: personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations. **CARRIED.**

**MOVED BY T. NEVILLS, SECONDED BY J. AULTMAN**

**THAT** the Board will now rise from Closed Meeting and resume regular business. **CARRIED.**

**MOVED BY J. AULTMAN, SECONDED BY T. NEVILLS**


**THAT** all actions of the Board Members and Officers of the Grand Valley & District Fire Board, with respect to every matter addressed and/or adopted by the Board at the February 29, 2016 regular meeting are hereby adopted, ratified and confirmed;

**AND THAT** each motion, resolution and other actions taken by the Board Members and/or Officers at the regular meeting held on February 29, 2016 are hereby adopted, ratified and confirmed. **CARRIED.**

**MOVED BY P. RENTSCH, SECONDED BY J. INCE**

**THAT** the Board adjourn to meet again Tuesday, March 22, 2016 at 7:15 p.m. or at the call of the Chairperson. **CARRIED.**

  
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CHAIR

  
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SECRETARY