

# THE CORPORATION OF THE TOWN OF GRAND VALLEY

## BY-LAW NUMBER 2018-33

Being a By-law to establish the Fees and Charges for various services provided by the Municipality.

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**WHEREAS** Section 391(1) of the *Municipal Act*, 2001 S.O. Chapter 25 as amended (hereinafter called "the Act") permits a municipality and a local board to pass by-laws imposing fees or charges on any class of persons;

**AND WHEREAS** pursuant to Section 69 of *The Planning Act*, R.S.O. 1990, as amended, provides that a Council of a municipality may pass a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** pursuant to Section 7, *Building Code Act*, S.O. 1992, c25, as amended, provides that a Council of a municipality may pass a by-law to prescribe fees for the processing of applications for permits or for the issuance of permits.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF GRAND VALLEY ENACTS AS FOLLOWS:**

1. **THAT** the fees and charges for various municipal services are established as shown in the Schedules attached hereto and forming part of the By-law

Schedule "A" -	Administration
Schedule "B" -	Renewable Energy
Schedule "C" -	Cemeteries
Schedule "D" -	Fire/Rescue
Schedule "E" -	Licensing and Lotteries
Schedule "F" -	Planning Department
Schedule "G" -	Recreation
Schedule "H" -	Public Works
Schedule "I" -	Water & Sewer Rates
2. **THAT** the effective date of the fees and charges are set out in Schedules "A" to "I" inclusive attached hereto.
3. **THAT** all fees and charges will be subject to applicable taxes.
4. **THAT** all charges payable under this by-law, including taxes, interest and collection costs, constitute a debt of the person or persons charges, and if unpaid, where permissible, shall be added to the tax roll for any property in the Town of Grand Valley owned by such person or persons and may be collected in the same manner as taxes, in accordance with Section 398 *Municipal Act*, 2001 S.O. Chapter 25 as amended.
5. **THAT** this by-law shall be known as the "Fees and Charges By-law".
6. **THAT** this by-law shall come into force upon the date of its final passing and By-law Number 2016-46 is hereby repealed in its entirety.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26 DAY OF June, 2018.**

*Original signed by*

\_\_\_\_\_  
Rick Taylor, Deputy Mayor

*Original signed by*

\_\_\_\_\_  
Jane Wilson, CAO/Clerk-Treasurer

**SCHEDULE "A"**  
**ADMINISTRATION**

**Effective - Date of Passing of By-law**

DESCRIPTION	FEE	NON-RESIDENT RATE
Marriage License	\$115.00	\$115.00
Birth Confirmation Letter (Temporary – for out of country travel)	No Charge	\$20.00
Certification of Documents	No Charge	\$20.00
Commissioning of Documents	No Charge	\$20.00
Commissioning of Vehicle Transfers	No Charge	\$20.00
Completion of Pension Forms (resident only)	No Charge	\$20.00
Fax Charges	\$1.00 per page	\$1.00 per page
Souvenirs <ul style="list-style-type: none"> <li>• Grand Valley Flag</li> <li>• Grand Valley Pin</li>   <li>• Centennial Plates</li>   <li>• East Luther Throw Blanket</li> </ul>	\$100.00 \$3.00  Small - \$5.00 Large - \$10.00  \$30.00	\$100.00 \$3.00  Small - \$5.00 Large - \$10.00  \$30.00
Freedom of Information Requests (legislated fees)	\$5.00 application fee plus disbursements (i.e., photocopying) plus Record Preparation at \$7.50 per quarter hour	\$5.00 application fee plus disbursements (i.e., photocopying) plus Record Preparation at \$7.50 per quarter hour
NSF Cheque Charge	No Charge	No Charge
Photocopies (8 1/2 x 11)	Black and White \$0.25 per page	Black and White \$0.25 per page
Tax Certificate	\$25.00	\$25.00
Tax Sale Proceedings	Recovery of fees and disbursements as charge by consultants and solicitors	Recovery of fees and disbursements as charge by consultants and solicitors
Burial Permit	\$5.00	\$5.00
Interest on Accounts Receivable	1.5%	1.5%
Tax Arrears Penalties & Interest	Refer to current Tax Rates By-law	Refer to current Tax Rates By-law

**Acceptable terms of payment – Cash, Debit, Cheque, Money Order**

**SCHEDULE "B"**  
**RENEWABLE ENERGY**

**Effective October 11, 2016**

<b>Item</b>	<b>Request</b>	<b>Admin. Fee</b>	<b>Deposit for Professional Fees</b>
1	Issuance of permit for location of works in Town right of way, including inspection of works and inspection of post-construction remediation.	\$750.00	\$10,000.00
2	Preparation of right of way permit agreement.	\$750.00	\$20,000.00
3	Municipal consultation for renewable energy project.	\$5,000.00	\$20,000.00

**SCHEDULE "C"  
CEMETERIES**

**Grand Valley Union Cemetery**

Rates filed in accordance with the *Funeral, Burial and Cremation Services Act, 2002*

Approved by By-Law 2018-28

**Effective June 12, 2018**

**1. SALE OF INTERMENT RIGHTS and CARE AND MAINTENANCE**

Type of Plot	Size	Interment Rights	Care &	Total Selling Price
Single Plot	1.0668 m. X 3. 048 m. (3.5 ft. X 10 ft.)	\$ 942.00	\$ 378.00	\$ 1320.00
Double Plot	2.1336 m. X 3. 048 m. (7 ft. X 10 ft.)	\$ 1885.00	\$ 755.00	\$ 2,640.00
Cremation Plot	0.9144 m. X 0. 9144 m. (3 ft. X 3 ft.)	\$ 400.00	\$ 160.00	\$ 560.00

**2. INTERMENT (Charges to open and close grave)**

(a) Adult	\$ 867.00
(b) Child (Up to 5 ft. opening)	\$ 400.00
(c) Infant (Up to a 3 ft. opening)	\$ 300.00
(d) Cremated Remains	\$ 280.00
(e) Cremated Remains (On top of grave already used)	\$ 330.00

**3. FOUNDATION INSTALLATION (Minimum Charge \$500.00 - Depth 4-5ft)**

(a) 24" – 32" x 12" – 14"	\$ 500.00
(b) 34" – 44" x 12" – 14"	\$ 550.00
(c) 46" – 56" x 12" – 14"	\$ 650.00
(d) 58" – 68" x 12" – 14"	\$ 750.00
(e) 70" – 80" x 12" – 14"	\$ 850.00

**4. EXTRA CHARGES**

(a) Winter Mortuary Storage	\$ 250.00
(b) Lowering Device and Grass Rental	\$ 150.00
(c) Locate Fee	\$ 45.00
(d) Funeral Saturday Between 9:00 a.m. to 12:00 noon	50% extra charge

**5. DISINTERMENT**

Disinterment shall be three times the above interment charges

**6. TRANSFER FEE**

\$ 85.00

**All fees are subject to H.S.T. H.S.T. #12352 5867 RT0001**

**SCHEDULE "C" CONTINUED  
CEMETERIES**

**St. Alban's Anglican Cemetery**  
Rates filed in accordance with the Cemeteries Act

<p><b>Sale of Interment Rights and Care and Maintenance:</b> At this time St. Alban's Anglican Cemetery is no longer selling new interment rights</p>	
<p><b>Interment Charges (Charges to open and close a grave)</b></p> <ul style="list-style-type: none"> <li>a) Adult</li> <li>b) Child (up to 5 ft opening)</li> <li>c) Infant (up to 3 ft opening)</li> <li>d) Cremated Remains</li> <li>e) Cremated Remains on top of grave already used</li> </ul>	<p>\$700.00 \$300.00 \$200.00 \$250.00 \$300.00</p>
<p><b>Foundation Installation</b></p>	<p>\$18.00 per cubic foot to a depth of 4 feet. Minimum charge of \$425.00.</p>
<p><b>Extra Charges</b></p> <ul style="list-style-type: none"> <li>a) Lowering Device and Grass Rental</li> <li>b) Funeral Saturday between 9:00 a.m. – 12:00 p.m.</li> </ul>	<p>\$113.00 50% extra charge</p>
<p><b>Disinterment</b></p>	<p>Disinterment shall be three time the above interment charges.</p>
<p><b>Transfer Fee</b></p>	<p>\$75.00</p>

**SCHEDULE "D"  
FIRE/RESCUE**

**Effective October 11, 2016**

<b>DESCRIPTION</b>	<b>FEEs</b>
First False Alarm	No Charge
Second False Alarm	No Charge
Third False Alarm per occurrence per device or at the discretion of the Fire Chief and/or designate	\$650.00
Fourth and subsequent false alarm per occurrence per device or at the discretion of the Fire Chief and/or designate	\$650.00

**NOTE:** *false alarm calls will be tracked and fees charged within a twelve month period from the date of the first response.*

**INSPECTION & MISCELLANEOUS FEES**

<b>DESCRIPTION</b>	<b>FEEs</b>
Residential Inspections	\$100.00 each
Commercial Inspections	\$250.00 each
Industrial Inspections	\$250.00 each
Apartments / Condominiums	\$250.00 per building plus \$10 per apartment
Request for Fire Reports	\$75.00 each
Open Air Burn Site Inspection*	\$50.00 each
Securing of Premises ( <i>after a fire</i> )	\$85.00/hour per firefighter
Miscellaneous	\$50.00

**NOTE:** *for inspections: resident requests are excluded – only pertains to insurance company, lawyer and real estate agent requests.*

*\*For Special Circumstance Burns defined as burns "Not in Compliance" with existing burn By-Laws.*

**SCHEDULE "E"  
LICENCING AND LOTTERIES**

Effective October 11, 2016

DESCRIPTION	FEE	
<b>Animal Control</b>		
<b>Kennel Licence</b>	\$150.00	
<b>Dog Tags</b>		
a) First Dog Neutered/Spayed	\$20.00	
b) First Dog Non-Neutered/Spayed	\$25.00	
c) Second Dog	\$40.00	
d) Third and Subsequent Dogs	\$60.00	
<b>Replacement Tag</b>	No charge	
<p>Additional Charges may apply that are recoverable from the dog owner and payable to the Animal Control Officer as the result of enforcement of the Town's Animal Control By-law.</p> <p>These charges are set out in the Animal Control Agreement and may include but are not limited to impounding fees, board, service call, disposal and quarantine fees.</p>		
<b>Mobile Canteens</b> (prices are per cart/truck)	<b>Residents</b>	<b>Non-Residents</b>
a) Selling of hot dogs from a hot dog cart	\$50.00	\$75.00
b) Selling of ice cream from an Ice Cream Cart	\$50.00	\$75.00
c) Selling of chips from a Chip Truck	\$300.00	\$500.00
d) Selling of assorted food from a Coffee Truck	\$300.00	\$500.00
e) Mobile Canteens attending one-time fund raising events in the municipality by invitation from the organizer	EXEMPT	EXEMPT
<b>Lottery Licences</b>		
a) Raffle Tickets	2% of the prize with a minimum of \$2	
b) Break open tickets (Nevada)	3% of the prize with a minimum of \$2	



**SCHEDULE "F"**  
**PLANNING**  
**Effective October 11, 2016**

<b>DESCRIPTION</b>	<b>FEE</b>	<b>DEPOSIT</b>
Disbursements	Are recovered at cost and may include but are not limited to: postage, laminating, registration of documents	
Recovery of Third Party Fees	Third Party Fees including but not limited to planners, engineers, solicitors, advertising of notices, etc. Shall be recovered at cost	
Minor Variance or Minor Rezoning	\$750.00 plus disbursements and Third Party Fees.	\$1,000.00
Consent to Sever	\$1,000.00 plus disbursements and Third Party Fees	\$1,000.00
Zoning Amendment	\$1,000.00 plus disbursements and Third Party Fees.	\$2,000.00
Holding Zone Removal By-law	\$500.00 plus disbursements and Third Party Fees	\$500.00
Official Plan Amendment	\$2,000.00 plus disbursements and Third Party Fees.	\$10,000.00
Plan of Subdivision of Condominium – New or Amendment	\$3,000.00 plus disbursements and Third Party Fees.	\$10,000.00
Site Plan Control Approval and Agreement	\$1,500.00 plus disbursements and Third Party Fees	\$3,500.00
Amendments	\$1,000.00 plus disbursements and Third Party Fees	\$1,000.00
Lot Grading/Surface Works Security Deposit	\$200.00 plus Third Party Fees unless covered in separate agreement.	\$2,000.00
Development Agreement	\$1,500.00 plus disbursements and Third Party Fees	\$5,000.00
Any other applications pursuant to the provisions of the Planning Act. e.g., Consent Agreement, Parking Agreement, Trailer Agreement, Temporary Use Agreement, Second Dwelling Agreement, Road Improvement	\$1,000.00 plus disbursements and Third Party Fees	\$1,000.00
Certificate of Compliance – Zoning By-law, Real Estate Property Information Report	\$100.00	
Certificate of Compliance – Plan of Subdivision/Condominium, Site Plan and Development Agreements	\$125.00	
Part Lot Control	\$1,000.00 plus disbursements and Third Party Fees	\$2,000.00
Easements	\$1,000.00 plus disbursements and Third Party Fees	\$1,000.00

**SCHEDULE "F" CONTINUED  
PLANNING**

<b>DESCRIPTION</b>	<b>FEE</b>	<b>DEPOSIT</b>
Cash in Lieu of Parkland (severances) to be used for existing parks and recreation maintenance and development	\$2,500.00 per lot, as per By-Law 2013-13, as amended	
Fee for services provided by Municipal employees	\$35.00 (per hour, per employee)	
Copy of Zoning By-law	\$30.00	
Digital Copy of Zoning By-law	Available free on Municipal Website	
Administration charger per subdivision lot	\$350.00	
Final approval Plan of Subdivision	\$2,000.00	
Municipal Approval	\$100.00	
Sign Permit	Per By-Law 2013-24 as amended.	
Application Notice Sign		\$50.00
Formal Pre-Consultation, SPP pre-consultation with RMO/RMI & Review of Pre-Consultation Materials	\$200.00 plus disbursements and Third Party Fees.	\$1,000.00
Any other not provided	@ Staff or consultant rates plus disbursements and Third Party Fees	Estimate of Third Party Fees
Fill Application Fees	As per Schedule 'A' of By-Law 2012-37	
Source Protection Screening	\$100.00	
Risk Management Plan Review/Approval Application	\$200.00	\$1,000.00
Fence Permit/Pool	\$50.00 as per By-law 2017-45	
Fence Exemption Application	\$200.00 as per By-law 2017-45	

**DEPOSITS**

1. Every applicant for a planning matter referred to in Schedule "F" hereof shall make an application on forms provided by the Municipality and in addition shall sign a deposit agreement in the prescribed form and pay any applicable deposit to the Municipality.
2. The Clerk/Deputy Clerk and/or Treasurer/Deputy Treasurer are hereby authorized to execute the deposit agreement on behalf of the Town.

**SCHEDULE "G"  
RECREATION**

**Approved by Community Centre Board February 12, 2018**

DESCRIPTION	FEE
<b>SUMMER CAMP FEES</b>	
Weekly Rate	\$125.00
Weekly Rate for each additional child	\$100.00
Daily Rate (Less than 5 visits in the week)	\$30.00 per day
Care Before/After Regular Program Hours	\$6.00 per hour
<b>ICE RATES – effective September 1, 2018</b>	
Regular Prime	\$185.00
Non-Resident Regular Prime	\$210.00
Local Minor Rate	\$142.00
Non-Resident Minor Prime	\$151.00
Local Non-Prime	\$80.00
Tournament Non-Prime	\$124.00
Summer Arena Floor Rental for Sports Events	\$75.00
<i>All Above Rates are Per Hour</i>	
Summer Ice Surface Rental for Dances	\$800.00 per day
Christmas & March Break Week (Monday to Friday 7:00 a.m. to 6:00 p.m.)	
Special Minor Rate Including Hall	\$575.00 per day
<b>HALL RATES – effective September 1, 2018</b>	
Grand River Room	\$285.00
Grand River Room plus Kitchen & Bar	\$455.00
Grand River Room Hourly Rate to a maximum of Four (4) Hours	\$50.00 per hour
Grand River Room Funeral Rental	\$200.00
Grand River Room Chair & Table Clean Up	\$120.00
Board Room Hourly Rate	\$35.00
Board Room Daily Rate	\$150.00
Washrooms	\$60.00

***All Rates Subject to Applicable Taxes***

**SCHEDULE "H"  
PUBLIC WORKS**

**Water Rates**

**Effective October 11, 2016**

<b>Service Charges</b>	<b>FEE</b>
To open or close water service, after being connected initially	\$50.00
To certify accounts	\$20.00
To supply water to builders on a temporary permit basis	\$150.00
To supply water on 'per occasion' basis from truck-filling station	\$50.00 For opening and closing the valve plus the charges specified in schedule 'I'
To provide a connection permit	\$50.00
To inspect a connection	\$100.00

**SCHEDULE "I"**  
**WATER & SEWER RATES**

**Effect January 1, 2017**

DESCRIPTION	RATES
<b>Water</b>	
Flat rate for all customers for water supplied	\$20.00
Rate per cubic meter of water used	\$0.75/m <sup>3</sup>
<i>The above rates are on a monthly basis</i>	
<p><b>For multiple unit dwellings served by one water service:</b> each unit within the dwelling will be charged a flat rate of \$20.00/month. Any accumulated charges per cubic meter for each unit will be charged directly to the landlord at the rates outlined above.</p> <p><b>Should the rate not be paid when due,</b> a late payment charge will be added, at a 1.50% interest rate per month or fraction thereof shall be added until paid. If not paid in six months, then it may be added to the collector's roll and collected as taxes, or the water service may be discontinued pursuant to Section 28 of the Public Utilities Act.</p>	

**Effect January 1, 2019**

DESCRIPTION	RATES
<b>Water</b>	
Flat fee for water supply	\$20.00
PLUS Per Cubic Meter of Water Used (up to 15m <sup>3</sup> per billing month)	\$0.75/m <sup>3</sup>
PLUS Per Cubic Meter of Water Used over 15m <sup>3</sup> per billing month	\$0.95/m <sup>3</sup>
<i>The above rates are on a monthly basis</i>	
<p><b>For multiple unit dwellings served by one water service:</b> each unit within the dwelling will be charged a flat rate of \$20.00/month. Any accumulated charges per cubic meter for each unit will be charged directly to the landlord at the rates outlined above.</p> <p><b>Should the rate not be paid when due,</b> a late payment charge will be added, at a 1.50% interest rate per month or fraction thereof shall be added until paid. If not paid in six months, then it may be added to the collector's roll and collected as taxes, or the water service may be discontinued pursuant to Section 28 of the Public Utilities Act.</p>	

**SCHEDULE "I" CONTINUED  
WATER & SEWER RATES**

**Effective April 1, 2017, as amended per By-law 2017-15**

<b>Wastewater (Sewer)</b>		
The annual sewage service rate is \$500.00 for each domestic service and some multiples of \$500.00 for each flat rate commercial service, as set out below.		
Sewage service consumers are classified and charged for their annual service according to the following:		
Single Family Dwelling Apartment Units Motels & Hotels (2 rooms = 1 domestic unit) Stores, Mills and Small Offices Post Office Gas Bar & Public Garages (No Car Wash) Churches with Kitchens	1 Base Unit Each	\$500.00
Churches without Kitchens	½ Base Unit Each	\$250.00
Restaurants, not listed	2 Base Units Each	\$1000.00
Barber & Beauty Shops	2 Base Units Each	\$1000.00
Car Wash (1 Bay = 2 Base Units)	2 Base Units Each	\$1000.00
Medical Centre & Large Office Buildings	3 Base Units Each	\$1500.00
Laundromat (up to 5 washers)	4 Base Units Each	\$2000.00
Licensed Lounges & Facilities	4 Base Units Each	\$2000.00
Nursing/Retirement/Rest Homes	5 Base Units Each	\$2500.00
Schools	6 Base Units Each	\$3000.00