The Grand Valley Business Improvement Area Board of Management met in Council Chambers of the Municipal Office at 5 Main Street North, Grand Valley on April 14, 2016 commencing at 7:00 p.m.

PRESENT:
- Vice-Chair: Marie Jordan
- Director: Michelle Milley
- Director: Tania Scheiwiller
- Councillor: Elizabeth Taylor
- Secretary-Treasurer: Jeff Bunn

Regrets:
- Chair: Tracy Clarkson

1. Call to Order
   The Chair called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

   #2016-04-01
   Moved By: T. Scheiwiller        Seconded By: E. Taylor

   BE IT RESOLVED THAT the Board adopts the Agenda dated April 14, 2016 circulated.

   Carried.

3. Disclosure of Pecuniary Interest
4. Minutes of Previous Meeting
   4.1. March 24, 2016 Board Minutes
#2016-04-02

Moved By: T. Scheiwiller  
Seconded By: E. Taylor

**BE IT RESOLVED THAT** the Board adopts the Agenda dated March 24, 2016 circulated.

Carried.

5. Unfinished Business
   5.1. Headwater Tourism
   5.2. Street Banners
       The Board was presented a final design for the street banners.

#2016-04-03

Moved By: T. Scheiwiller  
Seconded By: M. Milley

**BE IT RESOLVED THAT** the Board approve the purchase of street light banners at $54.00 each, not including shipping/HST, as quoted by The Original Flag Store, up to a total amount of $2,300.00.

Carried.

5.3. ‘Streets Alive’ – Bike
   5.3.1. Letter to Businesses
       The Secretary was directed to prepare a letter to the businesses regarding the Streets Alive bike initiative. Michelle volunteered to advertise the need for bikes and offered the use of the side of her building for bike drop-off/storage. Michelle also volunteered to promote the need for bikes on Grand Valley Facebook accounts.

6. New Business
   6.1. Grand River Rodeo Request for Sponsorship
   6.2. Fall Fair Sponsorship Request
       The Board received both requests for sponsorship.

7. Finance
   7.1. 2016 Draft Budget
   7.2. Accounts Payable
       7.2.1. Vadim Software
#2016-04-04

Moved By: T. Scheiwiller  
Seconded By: M. Milley

**BE IT RESOLVED THAT** the Board approve the payment of invoice I-VC12771 from Vadim Software, in the amount of $836.20 for the cost of implementing a finance database and software.

Carried.

8. Next Meeting Date

8.1. Next Meeting Agenda Items

#2016-04-05

Moved By: T. Scheiwiller  
Seconded By: M. Milley

**BE IT RESOLVED THAT** we do now adjourn this meeting of the Board of Management at 8:15 p.m. to meet again on May 12, 2016 at 7:00 p.m.

Carried.

9. Adjournment

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Vice-Chair, Marie Jordan

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Secretary-Treasurer, Jeff Bunn