

GRAND VALLEY PUBLIC LIBRARY BOARD

Minutes Wednesday January 9, 2019

PRESENT: Chair: Carol Hall
Board members: Julie van Alstine
Rahmatu Etti-Balogun
Shane di Benedetto
Town of Grand Valley rep.: Philip Rentsch
Library Assistant Joanne Stevenson
CEO Shann Leighton

REGRETS: Deputy Chair and East Garafraxa rep.: Fran Pinkney
Amaranth rep. : Mark Tijssen

1. **Call to order** 7:15 p.m.
2. We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee **(HOE day na shun ay)** people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg **(On ish KNOB eck)**, and Haudenosaunee **(HOE day na shun ay)** Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by J. van Alstine, seconded by R. Etti-Balogun, that the agenda be approved.
4. **No declaration of any conflicts of interest at this time.**
5. **Minutes of the December 12, 2018 meeting.**
MOTION #2: Moved by J. van Alstine, seconded by C. Hall, that the minutes of the December 12, 2018 meeting be approved.
6. **Business arising from the minutes.**
Will deal with in subsequent agenda items.
7. **Call for nominations for Chair.**
MOTION #3: Moved by J. van Alstine, seconded by R. Etti-Balogun that Carol Hall be nominated as chair.
8. **Accept a motion that nominations be closed.**
Carol Hall stated she would accept the nomination for the position of Chair.
MOTION #4: Moved by J. van Alstine, seconded by Shane di Benedetto that the nominations be closed.

9. **Meeting over to Chair.**
10. **Call for nominations for Vice-Chair.**
MOTION #5: Moved by J. van Alstine, seconded by Shane di Benedetto that Fran Pinkney be nominated as Vice-Chair.
11. **Accept a motion that nominations be closed.**
 Fran Pinkney previously stated she would accept the nomination for the position of Vice-chair.
MOTION #6: Moved by J. van Alstine, seconded by Shane di Benedetto that the nominations be closed
12. **Setting of the Committees.**
 Personnel, Administration and By-Laws
 Julie van Alstine, Carol Hall, Fran Pinkney, Philip Rentsch, and Joanne Stevenson.
- Advocacy.
 Julie van Alstine, Carol Hall, Shane di Benedetto, Rahmatu Etti-Balogun, and Joanne Stevenson.
- Information Technology/Communications
 Carol Hall, Philip Rentsch, Rahmatu Etti-Balogun, Mark Tijssen, and Joanne Stevenson.
13. **Correspondence.**
 SOLS Signal. Not received at this time.
 Letter : Township of East Garafraxa re Board appointment Fran Pinkney
 Letter : Township of Amaranth re Board appointment Mark Tijssen
 Letter: Town of Grand Valley re Board appointments Carol Hall, Julie van Alstine, Rahmatu Etti-Balogun, and Shane di Benedetto
 Letter: Riverbend artists donation of \$342.00. Money raised on the Signature Quilt, a Sesquicentennial project.
 Card : Donation from Karen Milburn and family in memory of Roy Naismith. \$100.00
- MOTION #7:** Moved by J. van Alstine, seconded by P. Rentsch that the correspondence be received.
14. **Financial Report.**
 14.1 **Operating.**
MOTION #8: Moved by R. Etti-Balogun, seconded by Shane di Benedetto, that the Board approve payment of the expenses for the month of December (\$26,182.90)

14.2 Capital

MOTION #9: Moved by J. van Alstine, seconded by Shane di Benedetto, that the capital expenses for the month of December be paid.

Trish Hamilton (Gingerbread house workshop)	\$474.90
Visa (Collection)	\$321.63
Library Services Centre (Launchpads)	\$ 1,674.10
Total	\$ 2,471.10

14.3 Fourth Quarter Financial Report

MOTION #10: Moved by Rahmatu Etti-Balogun, seconded by P. Rentsch that the Fourth Quarter Financial Report be received.

15. Committee Reports.

15.1 Finance. 2019 Budget.

Budget presentation to Council Tuesday January 22nd at 10:15 a.m.

15.2 Personnel, Administration and By-laws. No report.

15.3 Advocacy.

Gingerbread House Workshop was a success once again with 70 people in attendance.

15.4 Strategic Planning.

Report from Philip Rentsch. The remediation is coming along well on the Mill Street lot. CEO when presenting the budget to Council will recommend this lot as a good location for a new Library. Will also recommend that the Town purchase the southwest corner that has storage and silos on it from the Wind Farms. It is also recommended that a new Library facility include space for youth and seniors.

15.5 Information Technology/Communications. No report.

16. Chair Report.

Chair Carol Hall welcomed the new members to the Library Board. Received email about a program "Coding for Girls". CEO will look into.

17. CEO Report.

Launch pads have been purchased and are now ready for circulation.

Annual Report.

Statistics - handout.

Governance - reviewed governance information. SOLS website has information available for trustees.

11. **New business.**

Lighting. Price: \$12,650. CEO will let Council know that the Library Board would like to proceed with the installation of LED lighting in the Library.

Carpet. CEO reported that the carpet tiles that were installed in the Library August 2009 have started lifting on the corners. This happened two years ago and the company came and glued them back down. The warranty expires August 2019 and if this happens again in a couple of years we are out of options. This could be a manufacturer's defect and will be pursuing the company to replace all the carpet tiles.

12. **Next meeting.** Wednesday February 13, 2019. 7:15 p.m. McGinnis Room.

13. **Motion to adjourn.** 8:40 p.m. J. van Alstine.