

GRAND VALLEY PUBLIC LIBRARY BOARD

MINUTES FEBRUARY 14, 2018

ANNUAL GENERAL MEETING

PRESENT:	Chair	Carol Hall
	Vice-Chair	Fran Pinkney
	Board members	George Stubbington
		Julie van Alstine
	Amaranth rep.	Heather Foster
	Town of Grand Valley rep.	Philip Rentsch
	CEO	Shann Leighton

1. Call to order 7:15 p.m.

2. Approval of the agenda.

MOTION #1: Moved by F. Pinkney, seconded by G. Stubbington that the agenda be approved.

3. No declaration of conflict of interest at this time

4. Minutes of the December 13, 2017 meeting

MOTION #2: Moved by G. Stubbington, seconded by H. Foster, that the minutes of the December 13, 2017 meeting be approved.

5. Business arising. Will deal with in subsequent agenda items.

6. Call for nominations for Chair.

MOTION #3: Moved by J. van Alstine, seconded by H. Foster, that Carol Hall be nominated as chair. Carol indicated her willingness to let her name stand.

7. Motion that the nominations be closed.

MOTION #4: Moved by P. Rentsch, seconded by F. Pinkney, that the nominations be closed.

8. Call for nominations for Vice-Chair

MOTION #5: Moved by G. Stubbington, seconded by P. Rentsch, that Fran Pinkney be nominated as Vice-Chair. Fran indicated her willingness to let her name stand.

9. Motion that the nominations be closed.

MOTION #6: Moved by G. Stubbington, seconded by P. Rentsch that the nominations be closed.

10. Meeting over to Chair.

11. Setting of the Committees.

MOTION #7: Moved by J. van Alstine, seconded by F. Pinkney, that the Committees for 2018 remain the same.

Personnel, Administration & By-Laws

Julie van Alstine, Carol Hall, Fran Pinkney, Philip Rentsch and Shann Leighton

Advocacy

George Stubbington, Julie van Alstine, Carol Hall, Shann Leighton

Information Technology/Communications

George Stubbington, Carol Hall, Philip Rentsch, Heather Foster and Shann Leighton

12. Correspondence

Donation from Karen Milburn in memory of Roy Naismith

I am proof libraries are critical to solving cultural poverty (on dropbox)

Today's Public Libraries (on dropbox)

SOLS Signal Jan and Feb

Letter from David Tilson

MOTION #8: Moved by J. van Alstine, seconded by F Pinkney, that the correspondence be received.

13. Financial Report.

13.1 Operating (December 2017)

MOTION #9: Moved by F. Pinkney, seconded by H. Foster that the operating expenses for the month of December 2017 be paid. (\$26,333.46)

13.2 Capital (December 2017)

MOTION #10: Moved by F. Pinkney, seconded by P. Philip, that the following capital expenses for the month of December be paid.

Library Bound (books)	\$1,350.70
Gingerbread House Workshop	\$ 469.20
Jack the Bookman (books)	\$ 61.68
Visa (books/DVDs)	\$ 530.39
Total	\$2,411.97

13.3 Operating (January 2018)

MOTION #11: Moved by G. Stubbington, seconded by J. van Alstine, that the operating expenses for the month of January be paid. \$21,276.53

13.4 Capital (January 2018)

MOTION #12: Moved by J. van Alstine, seconded by G. Stubbington, that the following capital expenses be paid for the month of January.

Visa (Books/DVDs)	\$ 539.14
Carr McLean (Children's Book Shelf)	\$ 997.17
Total	\$1,536.31

13.5 Motion to receive the 2017 year-end financial report.

MOTION #13: Moved by F. Pinkney, seconded by J. van Alstine, that the Board receive the 2017 year-end financial report.

14. Committee Reports.

14.1 Finance. 2018 Budget

The Town of Grand Valley approved the Library Board's 2018 Budget.

CEO will arrange for presentation to Amaranth Township.

Fran will let CEO know if East Garafraxa would like presentation.

Capital Budget given to G.V. Council for lighting and fixing the pillars at the front of the library.

14.2 Personnel, Administration and By-Laws.

CEO Performance review was completed December 2017.

Internal Posting of CEO job March 1, ending March 31.

April review resumes and interviews.

CEO to present letter of intent to retire to the Board.

14.3 Advocacy.

Coffee, Conservation and Books. The first author visit was successful.

Next meeting of the Advocacy Committee is Friday March 9, 2018. 1:30 p.m.

Plan activities for the year.

14.4 Information Technology/Communications. No report.

15. Chair Report.

Trustee Council Meeting. April 7, 2017 in Perth East. Milverton

Article from Mind over Matter magazine regarding cognitive activity and dementia. Those who participate in stimulating activities such as reading books, visiting the library, and writing letters show slower late-life cognitive decline.

16. CEO Report

Bill 148. Webinar Feb. 27.

Declaration of Interest. Email from Town of Grand Valley re updated procedural by-law to reflect the new provisions of the Conflict of Interest. The Library Board will use the town's Declaration of Interest Form and send any declarations to the town to maintain in their registration of conflicts.

Orica request for donation. CEO has filled out a request to Orica for a donation.

People Counter. Staff have been keeping track of traffic into the library when we are open the mornings and throughout the day. Mornings are busier than evenings on those days

Year End Stats. Hand out

AODA. Link sent to trustees to complete the online training.

Library Fall Fair Special. Increase prize money to : 1st Prize \$20. 2nd Prize \$10. 3rd Prize: \$6

Ontario Pre-budget submission. Darla Fraser (Orangeville), Colleen Lip (Caledon), Beverly Ford-Arnold (Shelburne) and Shann Leighton (Grand Valley) met with Sylvia Jones on Friday February 9th. Discussed :

1. providing sustainable, predictable funding for all public and First Nation Libraries across Ontario by increasing annual base funding from \$33 million to \$50 million. 2. Dedicate \$25 million in new, annual funding for the development and implementation of Ontario's Digital Library. 3. Mandate the use of funding allocated by the Ministry of Education for school libraries and teacher-librarians for its intended purpose. This will inject an estimated \$100 million annual funding to school libraries across Ontario without requiring any new provincial funding, while ensuring that school libraries get their fair share.

Ontario Public Library Guidelines Accreditation Research Invitation. CEO to be interviewed for ideas on the use and potential improvements to the OPLG.

Attended Small Library Committee Meeting by teleconference on Monday March 5.

17. New Business. No new business.

18. Next meeting. Wednesday March 14, 2018. 7:15 p.m.

19. Motion to adjourn. G. Stubbington. 8:15 p.m.

