

GRAND VALLEY PUBLIC LIBRARY BOARD

MINUTES April 11, 2018

PRESENT:	Chair	Carol Hall
	Vice-Chair	Fran Pinkney
	Board members	George Stubbington
		Julie van Alstine
	Town of Grand Valley rep.	Philip Rentsch
	Amaranth rep.	Heather Foster
	CEO	Shann Leighton

1. **Call to order** 7:15 p.m.

2. **Approval of the agenda.**

MOTION #1: Moved by G. Stubbington, seconded by J. van Alstine that the agenda be approved.

3. **No declaration of conflict of interest at this time.**

4. **Minutes of the March 14, 2018 meeting**

MOTION #2: Moved by G. Stubbington, seconded by F., Pinkney, that the minutes of the March 14, 2018 meeting be approved.

5. **Business arising.**

5.1 Ontario Pre-Budget Submission

Letter from Ministry of Tourism, Culture and Sport from Daiene Vernile Minister.

Investment in Public Libraries.

"\$51 million over three years in annual increases to public library operating funding
\$28 million over three years to create a provincial Digital Public Library so that all people
in Ontario can access the information, education, and cultural resources they need to
succeed."

Letter of thanks has been sent to the Minister by the CEO on behalf of the Board.

6. **Correspondence.**

Copy of letter from Sylvia Jones to Hon. Daiene Vernille, Minister of Tourism, Culture and Sport writing
in support of increased funding for libraries.

SOLS Signal April 4, 2018

MOTION #3: Moved by J. van Alstine, seconded by G. Stubbington that the correspondence be received.

7. Financial Reports

7.1 Operating

MOTION #4: Moved by F. Pinkney, seconded by J. van Alstine that the operating expenses for the month of March 2018 be paid. (\$30,193.45)

7.2 Capital

MOTION #5: Moved by F. Pinkney, seconded by G. Stubbington, that the following capital expenses for the month of March be paid.

Jack the Bookman (books)	\$760.22
--------------------------	----------

7.3 1st Quarter Financial Report.

MOTION #6: Moved by P. Rentsch, seconded by J. van Alstine, that the 1st Quarter Financial Report be received.

8. Committee Reports.

8.1 Finance. No Report.

8.2 Personnel, Administration and by-laws

Policies to approve:

Planning Policy

Circulation Policy

Access to Information and Protection of Privacy

Board Duties and Responsibilities

Child behaviour and supervision

MOTION #7: Moved by J. van Alstine, seconded by G. Stubbington , that the Grand Valley Public Library Board approve the following reviewed/amended policies.
Planning, Circulation, Access to Information and Protection of Privacy, Board Duties and Responsibilities and Children behaviour and supervision.

Next meeting of personnel committee Friday April 13th at 11:00 a.m. in the McGinnis Room.

CEO will print out information for this meeting.

8.3 Advocacy.

Minutes of the March 23, 2018 meeting.

Duck Race - May 26th. Library will hold a lawn and book sale. Book sale to run from May 22nd to May 26th. Set-up for book sale Saturday May 19th at 10:00 a.m.

Garden Days. June 16th to the 24th. Work shop on creating Fairy Gardens to be held either the 16 or the 23rd of June.

Adult Reading Program. To be held over the summer.

Fall Fair - September 21st, 22nd, and 23rd. Sunflowers and Burlap. Set-up Thursday September 20th at 7:00 p.m.

Silent Auction. October 9th to November 17th. Set-up October 9th. Book Sale November 12th to the 17th.

Santa Claus Parade - November 24th. Library theme: Goldilocks and the three bears.

MOTION #8: Moved by G. Stubbington, seconded by P. Rentsch, that the minutes of March 23, 2018 Advocacy minutes be received.

8.4 Strategic Planning.

Library Development Charges available for Building/Collection. \$294,221.74.

Three possible building sites in the town.

1. Coop property. Owned by the town.
2. House on Amaranth street west of Chop House.
3. Baptist Church lot.

Reasonable next step. CEO will update Library Needs Study. Board make presentation to Council to make their wishes known as to the site of possible new Library.

This is an election year and the Board should recruit someone who has building experience to either sit on the Board or act in an advisory capacity.

8.5 Information Technology/Communications. No report.

9. **Chair Report.** No report.

10. **CEO Report.**

SOLS Website: Learning HQ. CEO recruitment guide.

Small Library Committee Meeting in Grand Valley June 4th

Internet - renegotiated with Rogers for a lower rate. Tried contacting Bell re getting a lower rate for the Library phone. No success. Will be switching the phone service over to Rogers.

One Book One County. Launch Saturday April 28th, 1:00 p.m. at Booklore. Finale - tentatively at Grand Spirits in Grand Valley September 11, 12, or 13th.

11. New Business. No new business.
12. Next meeting. Wednesday May 9, 2018. 7:15 p.m. McGinnis Room.
13. Motion to adjourn. 8:10 p.m. G. Stubbington.