

GRAND VALLEY PUBLIC LIBRARY BOARD

Minutes Wednesday January 8, 2020

PRESENT: Chair:	Carol Hall
Board members:	Julie vanAlstine
	Rahmatu Etti-Balogun
	Shane di Benedetto
Town of Grand Valley rep.	Philip Rentsch
East Garafraxa rep.	Fran Pinkney
Amaranth rep.	Mark Tijssen
CEO	Joanne Stevenson

1. **Call to order** 7:15 p.m.
2. We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee **(HOE day na shun ay)** people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg **(On ish KNOB eck)**, and Haudenosaunee **(HOE day na shun ay)** Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by F. Pinkney, seconded by J. vanAlstine, that the agenda be approved.
4. **No declaration of any conflicts of interest at this time.**
5. **Minutes of the December 11, 2019 meeting.**
MOTION #2: Moved by J. vanAlstine, seconded by F. Pinkney, that the minutes of the December 11, 2019 meeting be approved.
6. **Business arising from the minutes.**
7. **Call for nominations for Chair.**
MOTION #3: Moved by F. Pinkney, that Carol Hall be nominated as chair.
8. **Accept a motion that nominations be closed.**
Carol Hall stated she would accept the nomination for the position of Chair.
MOTION #4: Moved by M. Tijssen, seconded by R. Etti-Balogun that the nominations be closed.
9. **Meeting over to Chair.**
10. **Call for nominations for Vice-Chair.**
MOTION #5: Moved by J. vanAlstine, that Fran Pinkney be nominated as Vice-Chair.
11. **Accept a motion that nominations be closed.**

Fran Pinkney stated she would accept the nomination for the position of Vice-chair.

MOTION #6: Moved by M. Tijssen, seconded by J. vanAlstine that the nominations be closed

12. **Setting of the Committees.**

Personnel, Administration and By-Laws

Julie vanAlstine, Carol Hall, Fran Pinkney, Philip Rentsch, and Joanne Stevenson.

Advocacy.

Julie vanAlstine, Carol Hall, Shane di Benedetto, Rahmatu Ett-Balogun, and Joanne Stevenson.

Information Technology/Communications

Carol Hall, Philip Rentsch, Rahmatu Etti-Balogun, Mark Tijssen, and Joanne Stevenson.

13. **Correspondence.**

13.1 Card: Donation from Karen Milburn and family in memory of Roy Naismith.

13.2 Ontario Public Library Guidelines committee – Accreditation Audit Report

MOTION #7: Moved by S. di Benedetto, seconded by P. Rentsch that the correspondence be received.

14. **Financial Report.**

14.1 **Operating.**

MOTION #8: Moved by J. vanAlstine, seconded by R. Etti-Balogun, that the Board approve payment of the expenses for the month of December (\$27,704.40)

14.2 **Capital**

No Expense reported for December 2020.

14.3 **Fourth Quarter Financial Report**

MOTION #9: Moved by M. Tijssen, seconded by J. vanAlstine that the Fourth Quarter Financial Report be received.

15. **Committee Reports.**

15.1 **Finance.**

15.2 **Personnel, Administration and By-laws. No report.**

MOTION#10: Moved by J. F.Pinkney, seconded by J. vanAlstine be it resolved that: Grand Valley Public Library Board proceed into closed session in order to address a matter pertaining to: personal matters about an identifiable individual, including Board members or Library personnel at approximately 7:32pm. All in favour. Carried

MOTION#11: Moved by J. F.Pinkney, seconded by J. vanAlstine be it resolved that: Grand Valley Public Library Board rise and report at approximately 7:44pm. All in favour. Carried

MOTION#12: Moved by J.vanAlstine, seconded by F. Pinkney that the following policies approved.

- Tutoring Policy
- Volunteer Policy
- Human Rights – Discrimination and Harassment Policy
- Prevention of Workplace Violence Policy
- Working alone Policy
- Personnel Policy (revised)
- Occupational Health and Safety Policy (created Dec. 2019)
- Internet Access Use and Guidelines Policy (revised)
- Technology Planning and Policy (revised)
- Personnel Policy (revised)

C.E.O. performance review will need to be scheduled at the February Library Board Meeting for the beginning of March.

15.3 **Advocacy.** No report

15.4 **Strategic Planning.**
Committee will need to meet in 2020.

15.5 **Information Technology/Communications.** No report.

16. **Chair Report.**

17. **CEO Report.**

A meeting is schedule for next week, with Kurtis Krepps(Dufferin County), to discuss the possible programs and services for seniors to be offered through the Dufferin County libraries. Five Hotspots will be purchased to be available for circulation through the library starting in February/March.

Coffee, Conversation and Books authors have been selected for 2020 and the next program is January 15 in Grand Valley. Author presenting is Peter Sandor.

100% Certainty Project Book Club will be starting in 2020. This program is in partnership with Dufferin Hospice and be available through at all Dufferin County Libraries.

Annual Statistics for 2019.

Grand Valley Public Library's Annual Report 2019.

Interviews are being conducted for the Library Assistant I position. The selected candidate will have a start date of January 20.

18. **New business.**

19. **Next meeting.** Wednesday February 12, 2019. 7:15 p.m. McGinnis Room.

20. **Motion to adjourn.** 8:15 p.m. J. vanAlstine.