

GRAND VALLEY PUBLIC LIBRARY BOARD

Minutes Wednesday February 12, 2020

PRESENT: Chair: Carol Hall
Board members: Rahmatu Etti-Balogun
Julie vanAlstine
Town of Grand Valley rep.: Philip Rentsch
Amaranth rep.: Mark Tijssen
CEO Joanne Stevenson

REGRETS: Board members: Shane di Benedetto
East Garafaraxa rep.: Fran Pinkney

1. **Call to order.** 7:15pm
2. We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee **(HOE day na shun ay)** people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg **(On ish KNOB eck)**, and Haudenosaunee **(HOE day na shun ay)** Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by J.vanAlstine, seconded by M.Tijssen, that the agenda be approved.
4. **No declaration of any conflicts of interest at this time.**
5. **Minutes of the January 8, 2020 meeting.**
MOTION #2: Moved by J. vanAstine, seconded by M. Tijssen, that the minutes of the January 8, 2020 meeting be approved.
6. **Business arising from the minutes.**
7. **Correspondence.**
7.1 SOLS (Southern Ontario Library Service) Signal. Newsletter.
7.2 Ontario Public Library Guidelines

MOTION #3: Moved by R. Etti-Blaogun, seconded by P. Rentsch that the correspondence be received
8. **Financial Report.**
8.1 **Operating.**
MOTION #4: Moved by J. vanAlstine, seconded by R. Etti-Balogun, that the Board approve payment of the expenses for the month of January (\$27,576.83)

8.2 **Capital.** No Expenses to report

9. **Committee Reports.**

9.1 **Finance.** 2020 Budget.

The Town of Grand Valley and the Township of Amaranth has approved the 2020 Library Board Budget.

CEO has asked the Township of East Garafraxa if the budget will need to be presented to council and has received no response.

9.2 **Personnel, Administration and By-laws.**

C.E.O Personnel review date: March 13, 2020 @ 10:30 am

Review of the revised circulation policy.

MOTION #5: Moved by J. vanAlstine, seconded by M. Tijssen, that the revised circulation policy be approved.

Review and adopt the Reference Service Policy.

MOTION #6: Moved by J. vanAlstine, seconded by R. Etti-Balogun, to accept the Reference Service Policy.

9.3 **Advocacy.**

The Library will have a booth at the Grand Valley Lions Club Community Workshop on April 4.

9.4 **Strategic Planning.**

9.5 **Information Technology/Communications.**

Quote for New Useful Computer to replace the unit purchased in 2012.(\$2,980.59)

Quote for 1 year subscription for support (\$2422.72), presently in budget

For consideration in next years budget.

Quote for 3 year subscription for support (\$6,541.34) Discount (\$643.20)

Quote for 5 year subscription for support (\$10296.58) Discount (\$1,608.00)

MOTION #7: Moved by J. vanAlstine, seconded by R. Etti-Balogun, to accept the quote for the new useful computer.

10. **Chair Report.**

Summarized article about American Library usage from "The Hub" by Dan Sheehan – January 24, 2020 "In 2019, more Americans went to the library than to the movies. Yes, really"

11. **CEO Report.**

Attended a meeting with Kurtis Krepps (Dufferin County Community Support Services Manager), Shelburne Public Library and Orangeville Public Library. The county would like to come out to an event to promote service available through Dufferin County at the public libraries in Dufferin. They would also like to make a presentation to staff, which will be arranged at a later date.

Attended the OLA Super Conference in Toronto, January 29 – January 30 with staff member, P. Hamilton. Some sessions attended included marketing, programming ideas, hiring practices, and working with your local recreational department.

Hotspots have been received and will be out for circulation by the beginning of March. March Break Programs have been organized, Dufflebag Theatre – Robin Hood, Craig Douglas Comic Juggler, Creature Quest, Techy Tuesday, Make-it and Take-it and Lego day. Home Alone Course will be offered during the March Break.

Tickets will be available at the library for the fundraiser for Liz and Charlie Bryan on March 20th.

Tickets will be available at the library for the Air Cadets Fundraiser – Yuk Yuk's comedy night, dinner and dance.

S. Cassidy is the new staff member for programs.

12. **New business.**

No new business.

13. **Next meeting.** Wednesday March 11, 2020. 7:15 p.m. McGinnis Room.

14. **Motion to adjourn.** 7:45 p.m. J. VanAlstine.