



GRAND VALLEY

Grand Valley & District Community Centre

90 Main Street North

Grand Valley, ON L9W 5S7

Arena: 519-928-2830 jallen@townofgrandvalley.ca

Office: 519-928-5652 hsnider@townofgrandvalley.ca

www.grandvalleycommunitycentre.ca

JOB DESCRIPTION

POSITION TITLE: Summer Camp Counsellor
JOB DESCRIPTION DATE: May 2021
SUPERVISOR'S TITLE: Arena Manager

Job purpose:

To provide a fun, quality, and safe program experience for Camp participants. Camp Counsellors manage a group of campers and are responsible for program delivery and general administration.

Duties and Responsibilities:

- Under the guidance of Summer Camp Supervisor and Summer Camp Leaders oversee daily Camp activities and operations and overall duties of camp staff.
- Work with all the staff daily, providing direction, coaching and feedback to the Camp Supervisor.
- Ensure daily check of program area and equipment for safety, cleanliness, and good repairs are completed and complete as required.
- Work in a manner that ensures the health and safety of self, co-workers, and the program participants always.
- Other such duties as assigned.

Position Requirements:

- Current Standard First Aid/CPR.
- Be between 15 and 30 years of age at the start of the employment.
- Previous experience working with children,
- Vulnerable Sector Screening (Police Record Check) acceptable to the Grand Valley & District Community Centre Board prior to employment, at their expense.



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- Minimum of 1 to 2 years' experience working in a camp/recreation program setting.
- Good organizational, time management and prioritization skills.
- Strong morals and ethics, sound judgment and reasoning skills, along with a commitment to discretion and staff privacy.
- Strong verbal, written and interpersonal communication skills that allow one to work effectively in a diverse working environment.

Physical Effort:

- Ability to work in varied temperature environments and be physically capable to carry out all aspects of the position.
- Continuous walking, standing, occasional climbing and manual dexterity at times which may include lifting and supporting children.
- Pushing/Pulling equipment on wheels that is more than 50lbs. and lifting under 25lbs.

Job location:

- Grand Valley and District Community Centre, 90 Main Street North, Grand Valley, ON L9W 7N4
- Ability to work a flexible scheduling withing 35 hour work week to meet the needs of the department.

Compensation:

In accordance with the Town's Employment Policies, Pay Grade-1